

**MINUTES OF THE JULY 10, 2006
CHINCOTEAGUE TOWN COUNCIL MEETING**

Council Members Present:

John H. Tarr, Mayor
Anita Speidel, Vice Mayor
Nancy B. Conklin, Councilwoman
Terry Howard, Councilman
Ellen W. Richardson, Councilwoman
E. David Ross, Councilman
Glenn B. Wolffe, Councilman

Call to Order

Mayor Tarr called the meeting to order at 7:45 p.m.

Invocation

Councilman Ross offered the invocation.

Pledge of Allegiance

Mayor Tarr led the Pledge of Allegiance.

Agenda Additions/Deletions and Adoption

Councilwoman Conklin motioned, seconded by Councilwoman Richardson, to adopt the agenda as presented. The motion was unanimously approved.

1. Approval of Minutes of the June 5 and 15, 2006 Council Meetings.

Councilman Howard motioned, seconded by Councilman Wolffe, to approve the minutes as presented. The motion was unanimously approved.

2. Presentation & Resolution in Honor of Ronald Mason, Councilman.

Councilman Wolffe motioned, seconded by Councilman Ross, to honor Mr. Mason at the August 7th Council meeting. The motion was unanimously approved.

3. Presentation – Advantages of central sewer vs. on-sight wastewater system & Captains Cove Wastewater Project (DEQ & J.W. Salm Engineering, Inc.).

Mr. John Salm explained the differences between central sewer and on-site wastewater systems and how treatment plants work.

Messrs. James McConaty and Robert Smithson of the DEQ explained the permit process regarding wastewater systems and treatment plants. They further explained the

conditions of the waters around the wastewater discharge point as well as the water quality standards that must be adhered to.

4. *Public Hearing – Fiscal Year 2006 Budget Amendment.*

Mayor Tarr opened the public hearing. He explained that the budget revision is necessary to include the water main rehabilitation project, the loan proceeds from the 2006 general obligation bond for the water main rehab project, and to rectify account overages and accounts that were not used during the year.

After receiving no public comments, Mayor Tarr closed the public hearing. He stated that the budget amendment will be acted upon later in the meeting.

5. *Vice Mayor Nomination.*

Mayor Tarr opened the floor for nominations for Vice Mayor.

Councilman Wolffe motioned, seconded by Councilman Howard, to nominate Councilwoman Speidel as Vice Mayor. The motion was unanimously approved.

6. *Committee Configuration of Assignments & Appointments.*

Councilwoman Conklin motioned, seconded by Councilman Howard, to approve the following committee assignments as presented. The motion was unanimously approved.

- **Budget and Personnel**
 - Honorable Nancy Conklin, Chair
 - Honorable Glenn Wolffe
 - Honorable Anita Speidel
- **Ordinance Committee**
 - Honorable David Ross, Chair
 - Honorable Terry Howard
 - Honorable Nancy Conklin
- **Meals Tax Committee**
 - Honorable Nancy Conklin
- **Harbor Committee**
 - Honorable Terry Howard, Chair
 - Honorable David Ross
- **Recreation & Community Enhancement Committee**
 - Honorable Anita Speidel, Chair
 - Honorable David Ross
 - Honorable Ellen Richardson
- **Public Works Committee**
 - Honorable Glenn Wolffe, Chair
 - Honorable John H. Tarr
 - Honorable Terry Howard
- **Planning Commission**
 - Honorable Ellen Richardson
- **Cemetery Committee**

- Honorable Terry Howard, Chair
- Honorable Ellen Richardson
- **Safety & Transportation Committee**
 - Honorable John H. Tarr, Chair
 - Honorable Glenn Wolffe
 - Honorable David Ross
- **Liaison Committee**
 - Honorable John H. Tarr
 - Honorable Anita Speidel
 - Honorable Glenn Wolffe
- **Chincoteague Recreation & Convention Center Authority**
 - Honorable Nancy Conklin

7. *Committee Reports.*

Councilman Wolffe motioned, seconded by Councilman Howard, to accept the following committee reports. The motion was unanimously approved.

- **Chincoteague Recreation and Convention Center Authority-** Councilwoman Conklin stated that she did not have a report at this time.
- **Planning Commission-** Councilwoman Richardson stated that the Commission met on March 28, April 18, May 23, and June 6th. She stated that the sign ordinance was not discussed on June 6th, so the ordinance will be discussed at the August 9th Commission work session.
- **Public Works Committee-** Mayor Tarr stated that the Committee met on June 13th and asked if Council had any questions about the meeting. He also thanked Public Works Director Cosby and Mr. Jeffries for completing the Main Street Project and for their efforts in the dedication celebration.

8. *Public Participation.*

Mr. Richard Conklin stated that he had several questions regarding the wastewater presentation and added that sewage is a major concern for our Island. He also thanked the Town for its efforts in creating the beautiful Downtown Park.

9. *Adoption of the Fiscal Year 2006 Budget Amendment.*

Councilman Howard motioned, seconded by Councilman Wolffe, to adopt the Fiscal Year 2006 Budget Amendment as presented. The motion was unanimously approved.

10. *Mayor & Council Announcements or Concerns.*

- Councilman Howard requested that Committee meetings be scheduled after 5:00 pm so that the public may attend. He also requested that Council discuss the process of choosing a Vice Mayor at a meeting other than the one in which the nomination occurs.
- Councilman Wolffe announced that the Public Works Committee will continue to be on the second Tuesday of each month at 5:30 pm. He also requested that the Budget and Personnel Committee continue to meet at 5:30 pm, and Councilwoman Conklin agreed.

- Councilman Ross thanked Mr. John Salm for his presentation. He also thanked Town Manager Ritter on his presentation at the Special Council meeting earlier this evening. Councilman Ross announced that the Ordinance Committee will meet on July 12th at 5:30 pm.
- Vice Mayor Speidel stated that she looks forward to serving with Council. She also stated that the Recreation and Community Enhancement Committee will not meet in July, but will meet on the second Thursday of every other month at 5:30 pm, beginning in August.
- Councilwoman Richardson asked how long vehicles could park in the Town Dock parking lot behind the American Legion. She also asked if employees and customers of the downtown shops could park in the Town parking lot behind the Village Mall to reserve the parking at the Downtown Park for visitors using the park. Councilman Howard advised that the parking issues will be discussed again at the next Ordinance Committee meeting.

11. Closed Meeting in Accordance with Section 2.2-3711(A)(1) of the Code of Virginia for Discussion of Legal Matters.

Councilwoman Richardson motioned, seconded by Councilman Howard, to convene a closed meeting under Section 2.2-3711(A)(1) of the Code of Virginia to discuss legal matters. The motion was unanimously approved.

Councilwoman Conklin motioned, seconded by Councilman Howard, to reconvene in regular session. The motion was unanimously approved.

Councilwoman Conklin motioned, seconded by Councilman Howard, to adopt a resolution of certification of the closed meeting.

WHEREAS, the Chincoteague Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A)(1) of the Code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Chincoteague Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

VOTE: Ayes- Conklin, Howard, Richardson, Ross, Speidel, Wolffe
 Nays- None
 Absent- None

Adjournment of Meeting

Mayor Tarr announced that the next meeting will be on August 7, 2006 at 7:30 pm. Councilwoman Richardson motioned, seconded by Councilwoman Conklin, to adjourn the meeting. The motion was unanimously approved.

Mayor

Town Manager